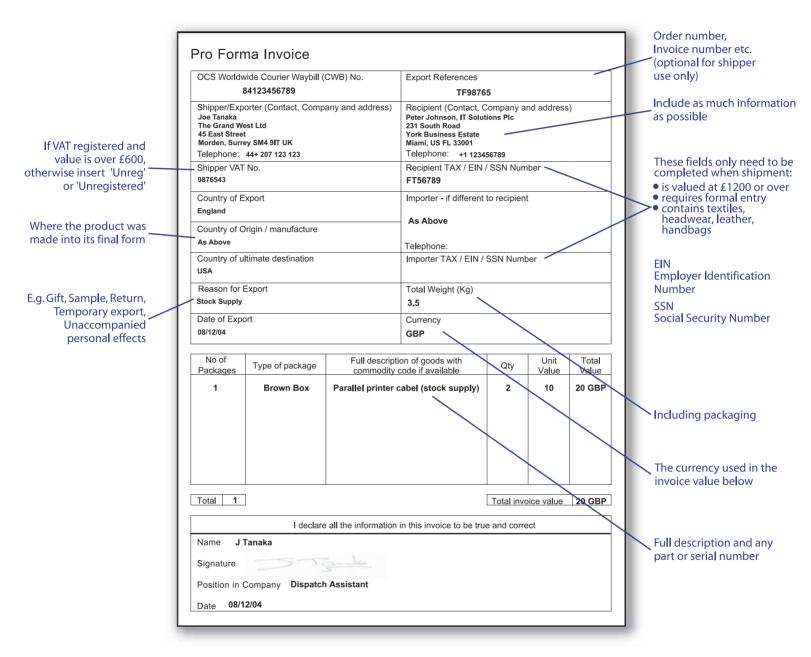
## **Pro Forma**

This simple guide will help you fill in your Pro Forma correctly to enable faster clearance and delivery of your shipment.



All fields are mandatory unless otherwise stated: For more help please call Customer Service on 0845 678 9800

## To speed up customs clearance:

- Place one original Pro Forma and three copies in an OCS Worldwide invoice pouch and attach to your shipment.
- Invoices should ideally be typewritten.
- Invoices should not have any obvious corrections.
- Details given on the invoice must match those given on the Courier Waybill.
- The language on the invoice should be English.
- We recommend that you put a copy inside the shipment.

